

AHCE EXECUTIVE MEETING

2ND DECEMBER 2008

PRESENT: Derek Greene, AHCE Chair / National Rehabilitation Hospital.
Gerard O'Callaghan, AHCE Hon.Treasurer / South Infirmiry Victoria Hosp.
Ethel McKenna, AHCE Honorary Secretary / St. Francis Hospice.
Liam Duffy, Beaumont Hospital
Aida Whyte, Royal Victoria Eye & Ear Hospital.

APOLOGIES: Tim Kennelly, St. John's Hospital.
Aidan Gleeson, Cappagh National Orthopaedic Hospital.
Graham Knowles, Royal Hospital Donnybrook.
Michael Lenihan, National Maternity Hospital.

MINUTES OF LAST MEETING HELD ON 2ND SEPTEMBER 2008

The Executive agreed the Minutes of the meeting held on 2nd September 2008.

NEW SERVICE LEVEL AGREEMENT

Tim Kennelly, Nicky Jermyn, Derek Greene and Michael Lenihan met with Ger Crowley, HSE. All changes agreed have not been incorporated at this stage, but confirmation will follow from the HSE and a revised SLA will be issued shortly as a result of the recent meeting. They have accepted that there is an issue with Section 13.3 (D). This is not acceptable to CEOs and Boards and is being brought back to the HSE. If reservations remain, they should be specified on signing the SLA. In summary, there has been considerable movement on the HSE's part to accommodate the views of the AHCE.

4% AWARD – REVIEW BODY REPORT

No letter has issued from the Department of Health and Children (Michael Scanlan). However, Peter McLoone has indicated that it should be issued imminently. (Per Aidan Gleeson).

P.R.A.

In process with the Department of Health and Children (Michael Scanlan). Claims submitted for current year and then process them for 2009. PRA Committee has not met.

FUTURE ROLE OF AHCE – ACTION PLAN

Caroline O'Regan has circulated her document, which is very detailed. It was agreed to circulate to the Executive in the first instance. If the Executive is happy, the report will be circulated to the wider membership. Caroline's Report includes the Action Plan and the Executive will review and prioritise this in the first instance and revert to the wider Membership in due course. Agreed that the Executive should meet in January 2009 to discuss the Report and Action Plan, including the formation of Special Interest Groups. Suggested dates for Executive to meet were 20th or 21st January, from say 11.00 a.m. to 3.00 p.m. Following this, a meeting with the wider Membership will be arranged and the Special Interest Groups will be rolled out. Proposed that the working of the Groups would be reviewed prior to the AGM next year, with the assistance of Caroline O'Regan.

ADMINISTRATIVE SUPPORT FOR AHCE

Agreed at this stage not to make an administrative support appointment. We would source assistance for particular projects, as identified. Acknowledge work which is happening in administrative areas which CEOs Chair, e.g. DHGRMF, HPSG, which are currently chaired by Liam Duffy. Secretarial support currently provided by Angela Coughlan to the AHCE Executive Committee has been acknowledged.

FINANCE DIRECTORS / HR MANAGERS GROUPS

Nick Kelly, Financial Controller, Leopardstown Park Hospital, is the current Chair of the Finance Directors Group, which does not meet frequently at present. Pat O'Boyle, Human Resources Manager, Cappagh National Orthopaedic Hospital, is the current Chair of the H.R. Managers Group which meets on a monthly basis. We need to agree a CEO link to both of these groups. DATHs are a separate group. Derek Greene is willing to be a link for one group, but not both. Each group should circulate minutes on their meetings, to ensure information is shared. In January the AHCE will look at structuring this formally.

COST CONTAINMENT

Proposals ó High-level group in HSE, met with Matt Merrigan and Doran Callinan on cutbacks in 2009. Proposed changes must be negotiated and not imposed. Concern was expressed that the AHCE is not represented in these talks. (Send a copy to Liam ó High-level group ó cost containment proposals). Only the employer can change conditions of employment.

NEW CONSULTANT CONTRACT

A high level group with the HSE is to commission an audit on the new contract. One of the main issues is what additional service the Hospitals gained for the four additional hours per week. Derek Greene will circulate a document on this matter.

OCCUPATIONAL HEALTH – CEOs.

Support has been offered by Nicky Jermyn and Pat Smyth. Derek Greene's Occupational Health Department will also provide support.

EXECUTIVE MEMBERSHIP

It was agreed that Ann Broekhoven would be invited to join the Executive Team, to fill the place vacated by Michael Lyons. Derek Greene will contact Ann.

Aida Whyte advised the Executive that she will be retiring from her post in Royal Victoria Eye and Ear Hospital in March 2009.

ANNUAL CONFERENCE 2009

It was agreed that the AHCE Annual Conference 2009 would be held on Thursday, 14th May 2009. Angela will circulate this date to AHCE Membership for their 2009 dairies.

NEXT MEETING OF AHCE EXECUTIVE

The next meeting of the AHCE Executive will take place on **Tuesday, 20th January 2009** at **11.00 a.m.** in IBEC.

ETHEL MCKENNA,
AHCE HONORARY SECRETARY.