



ASSOCIATION OF HOSPITAL CHIEF EXECUTIVES

AHCE Annual General Meeting 4th November 2010 The Grand Hotel, Malahide, Dublin.

Present:

Derek Greene, AHCE Chairman, CEO, National Rehabilitation Hospital
Gerard O'Callaghan, AHCE Honorary Treasurer, CEO, South Infirmary Victoria Hospital
Ethel McKenna, AHCE Honorary Secretary, CEO, St. Francis Hospice
Liam Duffy, CEO, Beaumont Hospital
Aidan Gleeson, CEO, Cappagh Orthopaedic Hospital
Pat Smyth, CEO, Leopardstown Park Hospital
Pat O'Boyle, CEO, National Maternity Hospital
Robin Mullan, CEO, Peaumont Hospital
Pat Quinlan, CEO, Milford Care Centre
Teresa Ayres, CEO, Orthopaedic Hospital of Ireland
Kevin O'Dwyer, CEO, St. Patrick's Hospital
Ned Byrne, CEO, St. Vincent's Hospital
Graham Knowles, CEO, Royal Hospital Donnybrook
Brian Murray, CEO, Dublin Dental Hospital

Apologies:

Nicky Jermyn, CEO, St. Vincent's University Hospital
Lorcan Birthistle, CEO, Our Lady's Hospital for Sick Children
Pauline Treanor, CEO, Rotunda Hospital
Paul Kiely, CEO, Central Remedial Clinic
John Ryan, CEO, Coombe Women's Hospital
Brian Conlon, CEO, Mater Misericordiae Hospital
Mo Flynn, CEO, Our Lady's Hospice
Sean O'Healy, CEO, Galway Hospice
Ann Broekhoven, CEO, St. Luke's Hospital
Pat Madden, CEO, Mercy University Hospital
Phil Shovlin, CEO, Children's University Hospital

1. Minutes of the Annual General Meeting held on 5th November 2009

Minutes of AGM held on 5th November, 2009 were approved, with one amendment.

2. Report of Chairman

The Chairman circulated his Report and spoke on issues contained therein.
(Proposed : Aidan Gleeson. Seconded : Pat Smyth)

3. Report of Treasurer

Report circulated by Ger O'Callaghan, Honorary Treasurer.
(Proposed : Ned Byrne. Seconded : Kevin O'Dwyer)

4. Report of Executive Committee

Voluntary Hospitals Membership of IBEC / Relationship with HSE

The Chairman referred to the questionnaire circulated to all CEOs by Siobhan Masterson in IBEC and he requested that the questionnaires would be completed and returned as soon as possible. To date the response rate has not been great. He emphasised the importance of getting this information to IBEC. It was noted that some detailed information is being sought in areas such as funding and staffing and also education and research. Contact can be made with Siobhan Masterson if assistance or clarification is required in the context of completing the questionnaire.

Service Level Agreement

Group would be reconvened including the Chairs. Sub-group of the Association and some from the "Not-for-Profit" sector. Need to decide that we will use the chairs. All go together. Get an agenda together.

Danny McCoy, IBEC, will be asked to set up an early meeting for AHCE members with Cathal Magee, HSE Chief Executive. It was agreed to develop a focussed agenda for this meeting. The meeting will be attended by a representative group from within the various sectors within the AHCE.

Procurement – letter from Leo Strong. Non-pay expenditure savings for 2011. Head of Procurement, HSE. Tim Carey, HPSG, will attend at this meeting on 8th November 2010. St. James's Hospital have withdrawn from HPSG and Brian Gilroy, HSE National Director. We need to see the evidence of substantial savings. They are claiming they are getting more competitive prices. Liam Duffy and Graham Knowles will attend at meeting. The HSE are developing a framework for purchasing / procurement. We will engage, but show us the evidence!

A meeting with Liam Woods may be required to obtain confirmation on a number of areas and future direction, e.g. in relation to shared services. Request a meeting with him – this is an agreed action – go ahead.

Donal O'Shea and two other Chairs. Chair from Beaumont – Cathal Magee. Raise this matter in a general way. Early next year – activate this. We should meet. Agreed – look at this letter. Review the letter in the first instance. We may be able to deal with this ourselves.

Meeting with Cathal Magee. What shape do you see the voluntary hospitals in the future. HSE perception of the voluntary hospitals and their role in the future – what is the model. It is a governance issue. Do we form a view as to how the services are configured.

- i. Cathal Magee: What is the shape of the health services in the future and how do the voluntary sector fit in.

Model: Aidan, Derek, Graham. Liam to lead a small group to work up a paper. Include an input from Vincent Barton (John Higgins).

- ii. Governance arrangements moving forward – interlocking mechanism! Not in place.
- iii. How can we work together more effectively? Manage the fallout from the Early Retirement and Voluntary Redundancy scheme. Each hospital is going to have its own contingency plan. 19th November is the key date.

Structure a day = do this sooner rather than later. Venue: Cappagh Hospital. Within next ten days = week commencing 15th November or 22nd November. Liam to talk with Vincent Barton. 22nd, 23rd, 24th.

Agenda – Cathal Magee.

Pat – Insurance – State Claims Agency will cover public, employer – state cover.

Staff reductions under the ERS and VRS. Should we write as a group? Timeframes will present a huge challenge. There could be insurance issues. Talk with Colum Diamond, AON on this – Aidan will do this.

5. Election of Officers

- Chair:** Derek Greene. Proposed by Ger O'Callaghan and seconded by Teresa Ayres. Elected.
- Honorary Treasurer:** Gerard O Callaghan. Proposed by Ethel McKenna and seconded by Teresa Ayres. Elected.
- Honorary Secretary:** Ethel McKenna. Proposed by Teresa Ayres and seconded by Ger O'Callaghan. Elected.

It was noted that the Officers would be stepping down at the AGM in 2011 and new Officers will be elected. This matter will be discussed at the Annual Conference in May 2011.

6. Matters for Discussion / Update:

P.R.A.

Department of Health approved. Retrospective to 1st January 2010. List of those who applied for the Performance Related Award. Has been sanctioned by the Department of Health to HSE (Sean McGrath). Important to maintain the links with previous grades in the Department of Health. Derek outlined the detailed process undertaken in this matter. Members expressed thanks to Derek and Aidan for achieving this outcome.

4% Award - O'Brien Report

Most of the HSE people have received this. IMPACT have referred this to the Labour Relations Commission for a decision. Update the linkages – Tim Kennelly will be asked to do further work on these linkages for the record and moving forward. Derek, Aidan and Ger, with Tim Kennelly, to work up this case.

HSE Circular - Non-Pay Expenditure Savings 2011.

Letter dated 1st November, 2010 from Mr. Leo Stronge, Head of Procurement, HSE, regarding the finalisation within the HSE of a procurement plan covering 2011 and subsequent years was noted, together with an attached letter from Mr. Liam Woods regarding Service Planning and Management of Cost 2011. The letter from Leo Stronge extended an invitation to a meeting with Mr. Brian Gilroy, National Director of Integrated Services, along with Leo Stronge and other senior HSE Procurement staff on 8th November, 2010. The purpose of the meeting is to discuss the savings plan for 2011 and the level of cooperation and joint working required to deliver the savings plan.

7. Annual Conference – May 2011

- Agreed The Rivercourt Hotel Kilkenny as venue.
- Mid-May 2011 - date to be agreed.

8. Membership Fees for 2010

Annual membership fee for 2011 agreed at €100.

9. Any Other Business

There were no matters raised under Any Other Business.

ETHEL MCKENNA
HONORARY SECRETARY - AHCE