



ASSOCIATION OF HOSPITAL CHIEF EXECUTIVES

AHCE AGM on 7th November 2008

Present:

Derek Greene, AHCE Chairman, CEO, National Rehabilitation Hospital
Gerard O'Callaghan, AHCE Honorary Treasurer, CEO, South Infirmary Victoria Hospital
Ethel McKenna, AHCE Honorary Secretary, CEO, St. Francis Hospice
Nicky Jermyn, CEO, St. Vincent's University Hospital
Liam Duffy, CEO, Beaumont Hospital
Michael Lenihan, CEO, National Maternity Hospital
Teresa Ayres, CEO, Orthopaedic Hospital of Ireland
Robin Mullan, CEO, Peamount Hospital
Tim Kennelly, CEO, St. John's Hospital
Paul Cunniffe, CEO, Children's Hospital
Pat Quinlan, CEO, Milford Care Centre
Mo Flynn, CEO, Our Lady's Hospice
Kevin O'Dwyer, CEO, St. Patrick's Hospital
Aida Whyte, CEO, Royal Victoria Eye and Ear Hospital
Brian Murray, CEO, Dublin Dental Hospital
Pat Smyth, CEO, Leopardstown Park Hospital

Apologies:

Lorcan Birthistle, CEO, Our Lady's Hospital for Sick Children
Ann Broekhoven, CEO, St. Luke's Hospital
Pat Madden, CEO, Mercy University Hospital
Graham Knowles, CEO, Royal Hospital Donnybrook
Fintan Fagan, CEO, Rotunda Hospital
Ned Byrne, St. Vincent's Hospital
Michael Lyons, CEO, Adelaide and Meath Hospital
Aidan Gleeson, CEO, Cappagh Orthopaedic Hospital
Paul Kiely, CEO, Central Remedial Clinic
John Ryan, Coombe Women's Hospital
Brian Conlon, CEO, Mater Misericordiae Hospital
Eddie Ryan, St. Patrick's Centre

1. Presentation on Serious Incident Management by Insight Consultants / Reidy Brophy Crisis Management Specialists

- Michael Lyons, John Brophy and Michael Keane gave a presentation on 'Serious Incident Management Support'. Anne Carrigy, HSE, is now involved in this area. Michael Lyons proposes to meet with the HSE and focus on the need to provide resources for this initiative. Agreed it was important to impress on the HSE the need to resource this. Each agency will follow through in their own hospital. Michael Lyons will circulate further information to all members of AHCE, through Angela Coughlan.

2. The Future Role of the AHCE – Facilitated Session by Caroline O'Regan

- Caroline O'Regan facilitated an interactive session with the CEOs, through group work, on the future role of the Association. A feedback document will be prepared by Caroline, which will form the basis of an Action Plan to be developed by the AHCE Executive Committee. When an



ASSOCIATION OF HOSPITAL CHIEF EXECUTIVES

Action Plan is prepared on the way forward for the Association, a further meeting of the wider AHCE Membership will be arranged, with a view to all members making a commitment to active involvement in the AHCE.

3. Minutes of the Annual General Meeting held on 8th November 2007

- The minutes were approved, as circulated.
(Proposed by Paul Cunniffe and seconded by Pat Smyth)

4. Report of Chairman

- The Chairman circulated his Report and spoke on issues contained therein.

4% and O'Brien Review Body Report.

Peter McLoone to provide a briefing to the Association at AHCE Dinner.

Background outlined by Tim Kennelly and Derek Greene. Programme Manager and Network Manager links must be accepted. Understood that a letter will be issued shortly by the Department of Health and Children (Michael Scanlan) confirming this linkage and an offer will be made. It was agreed that if CEOs are excluded, we will go to arbitration immediately.

Chairman's Report approved. (Proposed by Liam Duffy and seconded by Kevin O'Dwyer)

Occupational Health for CEOs . Nicky Jermyn and Pat Smyth will assist.

Agreed that a comprehensive listing of all AHCE Members should be compiled, to include contact details, services provided, levels of staffing, revenue allocation, capital investments etc. Nicky Jermyn agreed to provide a template.

5. Report of Treasurer

- Report circulated by the Treasurer. It was agreed to place " 20,000 on deposit.
(Proposed by Aida Whyte and seconded by Nicky Jermyn)

6. Report of Executive Committee

- Service Level Agreement . a number of meetings were held with the HSE and they have been quite responsive. Number of CEOS have been involved. Nicky Jermyn reported on considerable progress made at a meeting held on 6th November 2008, whereby a number of significant changes have been agreed within Schedules for both National Hospitals Office and PCCC. He confirmed that this represents an improvement and will result in a revised Service Level Agreement. Signing is a matter for each individual hospital. A final meeting is to take place on 12th November and our representatives will be Nicky Jermyn, Derek Green, Lorcan Birthistle, Aidan Gleeson, Tim Kennelly and Liam Duffy. .

Michael Redmond is no longer a member of the AHCE and it was agreed that a letter would be Issued thanking him for his contribution to the AHCE over the years.

7. Election of Officers

- Chair:** Derek Greene. Proposed by Paul Cunniffe and seconded by Pat Smyth.. Elected.
- Honorary Treasurer:** Gerard O Callaghan. Proposed by Paul Cunniffe and seconded by Pat Smyth. Elected.
- Honorary Secretary:** Ethel McKenna. Proposed by Paul Cunniffe and seconded by Pat Smyth. Elected.



ASSOCIATION OF HOSPITAL CHIEF EXECUTIVES

- ❑ **Executive Committee:** Michael Lenihan, Tim Kennelly, Aidan Gleeson, Graham Knowles, Liam Duffy and Aida Whyte. Proposed by Paul Cunniffe and seconded by Pat Smyth. Elected.
 - ❑ The Executive Committee will consider an appointment to replace Michael Lyons, who has resigned.
 - ❑ On behalf of the AHCE Members, Nicky Jermyn extended thanks to the Executive Committee for going forward again for election.
- 8. Annual Conference 2009**
- ❑ Agreed Radisson Hotel, Athlone, as venue
 - ❑ Thursday in May 2009 - date to be agreed.
- 9. Membership Fees for 2009**
- Agreed to hold fee at " 200 per annum.
- 10. Any Other Business**
- ❑ Fintan Fagan has resigned from the Rotunda Hospital and is now working in the Mater Private Hospital. It was agreed that he would no longer be a member of the AHCE. It is understood that the CEOs of Private Hospitals may form their own group. If this occurs, it would be appropriate for the AHCE to meet with them.
 - ❑ Medical Council . The Medical Council has sought two nominations from the AHCE for a Steering Group on Professional Competence with regard to Registration, Education and Training. It was agreed to nominate Mo Flynn to represent the non-DATHS and a DATHS representative will be confirmed by Nicky Jermyn.

ETHEL MCKENNA
HONORARY SECRETARY - AHCE